



Canadian Examination for Baccalaureate Nursing (CEBN) Advisory Committee

Terms of Reference:

Mandate

The Canadian Examination for Baccalaureate Nursing (CEBN) Advisory Committee provides advice and guidance to CASN regarding the development and implementation of a national, bilingual, voluntary exit certification exam for new graduates of baccalaureate programs of nursing in Canada. Success on this exam demonstrates the candidate's mastery of the essential components of baccalaureate education in Canada and their academic readiness to pursue further nursing education for advanced nursing roles.

Accountability

The Advisory Committee reports to the CASN Board of Directors.

Roles and Responsibilities

1. Review and provide input into the exam blueprint, which is based on the national CASN Nursing Education Framework.
2. Advise and direct the exam development and implementation.
3. Review and provide input into policies, procedures and guidelines related to the CEBN.
4. Engage CASN member schools and nursing education stakeholders to optimize national input into the CEBN.
5. Receive reports of the operations, administration and outcomes of the exam.
6. Provide input and direction with respect to the plans for evaluation activities.
7. Provide a written annual report to Board of Directors.

Term of Office and Membership

Members will serve terms of three years and may be appointed for additional terms.

Members of the Advisory Committee are nurses and have a background and interest in academic exam development, and include the following representation:

- At least one Board of Director member of each CASN region (Ontario, Atlantic, Quebec, Western & Northwestern);



- At least one nurse educator representative of each CASN region (Ontario, Atlantic, Quebec, Western & Northwestern);
 - At least three bilingual representatives;
 - At least two representatives from regulatory bodies;
 - A representative from the Canadian Nurses Association;
 - A representative from the Canadian Nursing Students' Association;
 - At least two nurses currently involved in clinically based instruction;
 - A representative from another health profession with experience in high stakes exam development;
 - The CASN Executive Director (ex-officio member); and,
 - A member of the psychometrics team.
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- The chair and co-chair are elected by the committee.
 - Advisory Committee members are required to participate in teleconference meetings held at least four times a year to provide advice and guidance.
 - CASN staff provides administrative support to the committee.
 - Drafts of the exam blueprint and other examination working documents are kept confidential.