

## CASN Elections 2023 - Position Descriptions

### **CASN Board of Directors**

**2023 Elections:** 1 Treasurer position, 1 Director-Indigenous Faculty Representative position, 2 Director positions in the Western/Northwestern Region, 2 Director positions in the Ontario Region, and 2 Director positions in the Atlantic Region.

#### **Meeting requirements/Commitments:**

- Spring: One afternoon or evening working dinner and a full day, in-person meeting (May/June)\*;
- Fall: One afternoon or evening working dinner and a full day, in-person meeting (November)\* and attendance at AGM/Council meetings (normally held right after the board meeting);
- Three to four additional virtual meetings a year;
- Regular correspondence; and
- Board members act as a liaison to a CASN committee or task force (5-6 virtual meetings/ year).

*\*These meetings may also be held virtually due to COVID-19.*

#### **Responsibilities of the Treasurer (from CASN Bylaws):**

- On behalf of the Board of Directors, the Treasurer shall oversee the financial stewardship of the Association and shall have custody of the funds and securities of the Association.
- Chair the CASN *Audit Committee*
  - Three to four virtual meetings per year
- Term of office: 3 years (2023-2026)

*Three-year term, renewable by election twice for a maximum of 3 consecutive terms*

#### **Responsibilities of the Directors (from CASN Bylaws):**

- Govern the affairs of the Association and are responsible for the policy of the Association.
- Set the annual budget and make expenditures to conduct the business of the Association.
- Delegate and designate by resolution the right to employ and pay salaries to employees.
- Vote as a Board on matters to determine best course of action for issues with respect to policy and governance.
- Term of Office: 2 years (2023-2025).
- *Two-year term, renewable by election twice for a maximum of 3 consecutive terms.*