



CASN Board of Directors

CASN Awards & Nominations Committee

Nomination Form 2024

Candidates wishing to run for election must be nominated in writing by a faculty member of a CASN member school. All candidates are expected to complete Section 1. Candidates for CASN Board of Directors positions are expected to complete Section 2. Nominators are expected to complete Section 3. Both the nominator and the candidate must sign this form.

We encourage faculty, deans, directors, and heads of programs from universities, university colleges, polytechnic schools, and colleges that are CASN members in good standing to stand for election. CASN is working to address inequities that exist in the organization. We encourage nominations for all members of equity-deserving groups; value nominees that have demonstrated leadership in equity, diversity, and inclusion (EDI); and expect all nominees to be committed to advancing EDI at CASN and in nursing education. We recognize the value of diverse perspectives and experiences in advancing CASN's mission and are committed to creating an inclusive culture of belonging.

Please note that in addition to their Board responsibilities, all elected officers of the CASN Board of Directors are expected to be a Board liaison person to a CASN Committee or Task Force and be prepared to commit time to carry out these responsibilities. The time commitment for CASN Board of Directors is approximately 3-5 hours per month.

Return form via email to:

Sharada Boucher-Sharma
Strategic Operations Coordinator
sboucher-sharma@casn.ca

You will receive a confirmation e-mail within 2 business days of submission. If you do not receive the confirmation, please contact Sharada Boucher-Sharma: sboucher-sharma@casn.ca.

Positions to be elected (see Slate of Nominations):

| REGION | Board of Directors President-Elect Two-year term (2024-2026) | Board of Directors Director Two-year term (2024-2026) | Awards & Nominations Committee - Member Two-year term (2024-2026) | Awards & Nominations Committee – Chief Electoral Officer Two-year term (2024-2026) |
|--------------------------|---|--|--|--|
| Western/ Northwestern | One to be elected (Non-region specific) | One to be elected | N/A | One to be elected (Non-region specific) |
| Ontario | | One to be elected | One to be elected | |
| Atlantic | | N/A | N/A | |
| Quebec | | Two to be elected | One to be elected | |

Please select the position for which you are nominating a member**

| Western/ Northwestern Region | Ontario Region | Atlantic Region | Québec Region | Non-Region Specific |
|---|--|--------------------|--|--|
| <input type="checkbox"/> Director (BOD) | <input type="checkbox"/> Director (BOD) <input type="checkbox"/> Awards & Nominations Committee Member | N/A | <input type="checkbox"/> Director (BOD) <input type="checkbox"/> Awards & Nominations Committee Member | <input type="checkbox"/> President-Elect (BOD) <input type="checkbox"/> Chief Electoral Officer (Awards & Nominations Committee) |

This candidate is from a:

☐ University
 ☐ College
 ☐ University-College
 ☐ Polytechnic School

SECTION 1 – CANDIDATE INFORMATION

To be completed by the candidate.

Surname: _____

Given name(s): _____

Title: _____

Organization: _____

Mailing address: _____

City Province Postal Code

Telephone: _____ Fax: _____

E-mail address: _____

Language: ☐ English ☐ French ☐ Bilingual ☐ Other (please specify) _____

Education Background (post-secondary):

| Qualifications received | Year | School |
|-------------------------|------|--------|
| | | |
| | | |
| | | |
| | | |
| | | |

Previous experience on committees and boards:

| Role | Organization | Year(s) |
|------|--------------|---------|
| | | |
| | | |
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Please describe your contributions to the development of education/professional programs for nursing (max 250 words):

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Section 2 – Board of Directors' candidate information

To be completed by candidates for CASN Board of Directors positions only.

All CASN Board of Directors, regardless of current knowledge and skills, are required to:

- Commit to CASN's mission of leading nursing education and nursing scholarship in the interest of healthier Canadians.
- Commit to following the principles of non-profit Board governance and the fiduciary responsibility of Board members. Please note that orientation will be provided on this topic.
- Have general financial literacy skills and thoughtfully ask questions about the organization's financial statements.
- Commit to a Board environment that creates a sense of belonging and value for all members, by upholding inclusion, respect, and dignity during Board meetings.
- Attend CASN Board of Directors meetings to the best of their ability.

Board Skills Matrix:

Please rate your knowledge and experience related to the following using a scale of 0-3.

| Scale |
|---|
| 0 = No knowledge/experience |
| 1 = limited knowledge/experience |
| 2 = some knowledge/experience |
| 3 = high level of knowledge/experience) |

| Board Skills | Personal Rating | | | |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| Non-profit governance | <input type="checkbox"/> 0 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 |
| Strategic planning | <input type="checkbox"/> 0 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 |
| Policy development | <input type="checkbox"/> 0 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 |
| Risk management | <input type="checkbox"/> 0 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 |
| Financial literacy | <input type="checkbox"/> 0 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 |
| Equity, diversity, and inclusion leadership | <input type="checkbox"/> 0 | <input type="checkbox"/> 1 | <input type="checkbox"/> 2 | <input type="checkbox"/> 3 |

Please describe how CASN’s mission — “To lead nursing education and nursing scholarship in the interest of healthier Canadians” — resonates with you and how you would contribute to this as a member of the Board of Directors (max 250 words):

SECTION 3 – NOMINATOR INFORMATION

To be completed by the nominator.

Surname: _____
Given name(s): _____
Title: _____
Organization: _____
Telephone: _____ Fax: _____
E-mail address: _____
Language: ☐ English ☐ French ☐ Bilingual

Please provide a summary of the candidate's knowledge, experiences and personal attributes that make them the ideal candidate for the position for which they are being nominated (maximum 250 words).

Note: this description will be included in the slate of nominations distributed at council meeting.

SECTION 4 – SIGNATURES

| | | |
|---------------------------------|----------------------------|---------------|
| _____ Signature of Nominee | _____ Name of Nominee | _____ Date |
| _____ Signature of Nominator | _____ Name of Nominator | _____ Date |

Nomination forms must be received **by Thursday, October 31st, 2024**, and will be included in the *Slate of Nominations* distributed at the CASN Council meeting. Given that voting will be done online (electronic voting), there will be no “*Nominations from the Floor*”.