



CASN Board of Directors

CASN Awards & Nominations Committee

Nomination Form 2025

Candidates wishing to run for election must be nominated in writing by a faculty member of a CASN member school. All candidates are expected to complete Section 1. Candidates for CASN Board of Directors positions are expected to complete Section 2. Nominators are expected to complete Section 3. Both the nominator and the candidate must sign this form in Section 4.

CASN encourages nominations from faculty, deans, directors, and program heads at CASN member institutions to stand for election, including individuals from equity-deserving groups. We are committed to addressing inequities and advancing equity, diversity, and inclusion (EDI) within the organization and nursing education and expect all nominees to share that commitment. We welcome candidates across a diversity of gender identities, gender expressions, sexual orientations, Indigenous identities, racialized identities, and disabilities and/or neurodivergences, valuing each person's unique perspective to foster an inclusive culture of belonging.

Please note that in addition to their Board responsibilities and attendance at meetings (normally six meetings per year, of which two are in person), all elected officers of the CASN Board of Directors are expected to be a Board liaison person to at least one CASN Committee or Task Force and be prepared to commit time to carry out these responsibilities. The time commitment for CASN Board of Directors is approximately 3 to 5 hours per month.

Return form via email to:

Sharada Boucher-Sharma, Strategic Operations Coordinator: sboucher-sharma@casn.ca

Nomination forms must be received by **12:00 p.m. (noon) ET on Friday, October 24, 2025**. Nominations will be included in the *Slate of Nominations* distributed for the CASN Council meeting. Given that voting will be done online (electronic voting), there will be no nominations from the floor.

You will receive a confirmation email within 2 business days of submission. If you do not receive the confirmation, please contact Sharada Boucher-Sharma: sboucher-sharma@casn.ca.

Positions to Be Elected (See Slate of Nominations):

Region	Board of Directors Director 2-year term (2025–2027)	Indigenous Faculty Representative 2-year term (2025–2027)	Awards & Nominations Committee – Member 2-year term (2025–2027)
Western/ Northwestern	Two to be elected	One to be elected (non- region-specific)	One to be elected
Ontario	Two to be elected		N/A
Atlantic	Two to be elected		One to be elected
Quebec	N/A		N/A

Please select the position for which the member is being nominated.

Western/ Northwestern Region	Ontario Region	Atlantic Region	Quebec Region	Non-region-specific
<input type="checkbox"/> Director (BOD) <input type="checkbox"/> Awards & Nominations Committee Member	<input type="checkbox"/> Director (BOD)	<input type="checkbox"/> Director <input type="checkbox"/> Awards & Nominations Committee Member	N/A	<input type="checkbox"/> Indigenous Faculty Representative

This candidate is from a:

☐ University

☐ College

☐ University college

☐ Polytechnic

Section 1 – Candidate Information

To be completed by the candidate.

Surname: _____

Given name(s): _____

Title: _____

Organization: _____

Mailing address: _____

City Province Postal Code

Telephone: _____ Fax: _____

Email address: _____

Language: ☐ English ☐ French ☐ Bilingual ☐ Other (please specify) _____

Education background (post-secondary):

Qualifications received	Year	School

Previous experience on committees and boards:

Role	Organization	Year(s)

Please describe your contributions to the development of education/professional programs for nursing (max 250 words):

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Section 2 – Board of Directors' Candidate Information

To be completed by candidates for CASN Board of Directors positions only.

All CASN Board of Directors members, regardless of current knowledge and skills, are required to:

- commit to CASN's mission of leading nursing education and nursing scholarship in the interest of healthier Canadians
- commit to following the principles of non-profit board governance and the fiduciary responsibility of Board members. Please note that orientation will be provided on this topic
- have general financial literacy skills and thoughtfully ask questions about the organization's financial statements
- commit to a Board environment that creates a sense of belonging and value for all members by upholding inclusion, respect, and dignity during Board meetings
- attend CASN Board of Directors meetings to the best of their ability.

Board Skills Matrix:

Please rate your knowledge and experience related to the following using a scale of 0 to 3.

Scale
0 = No knowledge/experience
1 = limited knowledge/experience
2 = some knowledge/experience
3 = high level of knowledge/experience

Board skills	Personal rating			
Non-profit governance	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Strategic planning	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Policy development	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Risk management	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Financial literacy	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
Equity, diversity, and inclusion leadership	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3

Please describe how CASN’s mission—to lead nursing education and nursing scholarship in the interest of healthier Canadians—resonates with you and how you would contribute to this as a member of the Board of Directors (max 250 words):

Section 3 – Nominator Information

To be completed by the nominator.

Surname: _____

Given name(s): _____

Title: _____

Organization: _____

Telephone: _____ Fax: _____

Email address: _____

Language: ☐ English ☐ French ☐ Bilingual

Please provide a summary of the candidate's knowledge, experiences, and personal attributes that make them the ideal candidate for the position for which they are being nominated (maximum 250 words).

Note: This description will be included in the slate of nominations distributed for the Council Meeting.

Section 4 – Signatures

Signature of nominee

Name of nominee

Date

Signature of nominator

Name of nominator

Date