

TRU's Williams Lake campus is located in the small city that is the heart of the Cariboo. Enjoy four seasons of outdoor adventures, a region rich in history and a friendly, close-knit campus community of nearly 1,800 students.

Thompson Rivers University School of Nursing has academic oversight for all nursing programs delivered in Kamloops and Williams Lake and the Regions. The Williams Lake site is approved for delivering the first 2 years of the BScN program, which has an enrollment of 18 students. The HCA program is offered every second year in Williams Lake with 18 students and every year in one of the Regional centers on a rotating basis with 12 seats. The PN program with 18 approved seats is offered every second year. Health Care seats are approved through the Ministry of Advanced Education, Skills and Training, and the Ministry of Health. The number of seats funded and approved by the province is based on a provincial plan. Any changes in the delivery of any programs must first have approval from the Dean of Nursing and the BC Ministries of Advanced Education and Health.

As an employer committed to employment equity, we encourage candidates from equity-seeking communities including women, racialized and Indigenous persons, persons with disabilities, and persons of all sexual orientations and gender identities/expressions.

General Responsibilities:

- Member of School of Nursing Leadership Team
- Responsible to Chairs of BScN and HCA/PN
- Provides guidance and support to faculty within the programs following TRU University and School of Nursing policies
- Work closely with faculty and the appropriate Chairperson supporting activities related to Nursing Programs
- Assumes responsibility for attending relevant SON meetings

Duties:

- Student Support
- Student Orientation planning & implementation
- In-program student advising in collaboration with the Chairs as appropriate
- Supports students at risk
- Becomes first point of contact for faculty with student concerns, in consultation with chairperson
- Meet with at risk students
- Consult with Chair to develop plan of student & faculty support
- Provides supporting information to Chairs for decision-making related to attrition, re-entry, and at-risk students.

Placement coordination:

- Create clinical schedules in collaboration with faculty, which are approved by the Chairs
- Ensures regular contact and support with practice faculty
- Ensure schedules sent to placement staff
- Ensure students receive access to IH Meditech, Omnicell, etc.
- Ensure students have access to Practice Orientation Modules
- Liaise with practice partners
- Assess & review suitability of potential practice sites

Nursing Resource Center:

- Identify equipment needs and coordinate with Kamloops Lab; ordering/budget approval locally through WL campus Associate Dean

Faculty workload planning – all programs:

- Work with Chairs to identify workload needs
- Ensure faculty workload requests are submitted to the Chairs

Faculty Mentorship:

- Arrange & chair weekly faculty meetings
- Support orientation of new faculty to the programs and WL campus:
- Policy and procedures
- Faculty roles/responsibilities

Organizes and supports practice faculty may include:

- Preparation & organization of clinical schedules
- Assisting with access to Moodle
- Student support & evaluations
- Assist faculty with the preparation of courses and support instructional needs of faculty as necessary
- Identifies and/or arranges professional development opportunities

Other Duties to support WL Programming:

- Collobrate and/or delegate program tasks to other faculty
- Textbooks ordering all programs
- Assists marketing staff with brochures & recruitment fairs
- Other duties as required to support WL programming

Start Date: August 1, 2019

- PhD or other doctorate; consideration may be given to doctoral candidate who will complete their degree by the appointment date or shortly thereafter
- Master's degree with current practice and teaching experience may be considered
- Holds a minimum of one (1) degree in nursing
- Holds a Provincial Instructor Diploma or equivalent
- Three (3) years' full time or equivalent hours of nursing experience
- Evidence of continuous learning in the field of expertise
- Teaching/theoretical and practice education experience preferred
- Experience in applying and integrating indigenous knowledge and understanding into teaching practices would be an asset
- Excellent communication, public relations and interpersonal skills
- An understanding of, and experience in, the Canadian healthcare system
- Current BCCNP registration in good standing without limitations, or eligibility for registration with BCCNP
- Must provide registration number and proof of practice experience when applying

Proof of academic credentials is required prior to appointment.

Apply here: <http://www.Click2Apply.net/c9mr6g5mqvc974q5>

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