

CASN Elections 2020

Position Descriptions

CASN Board of Directors

2020 Elections: 1 *President-Elect* position, 1 *Treasurer* position, 1 *Director* position in the *Western/Northwestern Region*, 1 *Director* position in the *Ontario Region*, and 2 *Director* positions in the *Québec Region*.

Meeting requirements/Commitments:

- Spring: One afternoon or evening working dinner and a full day, in-person meeting (May/June);
- Fall: One afternoon or evening working dinner and a full day, in-person meeting (November);
- Three or four virtual meetings a year;
- Weekly correspondence; and
- Board members act as a liaison to a CASN committee or task force (5-6 virtual meetings/ year).

Responsibilities of the *President-Elect* (from CASN Bylaws):

- In the absence or disability of the President, the President-Elect shall perform the duties and exercise the powers of the President:
 - Preside at all meetings of the Council and of the Board of Directors, see that all orders and resolutions of the Board are carried into effect, advocate on behalf of the Association, and serve as spokesperson for the Association. The President shall give or cause to be given notice of all meetings of the Council and of the Board of Directors.
- Term of office: 2-year term, followed by the position of President (2-year term), subsequently followed by the position of Past-President (1-year term). This position requires a commitment of 5 years in total.

Responsibilities of the *Treasurer* (from CASN Bylaws)

- On behalf of the Board of Directors, the Treasurer shall oversee the financial stewardship of the Association and shall have custody of the funds and securities of the Association.
- Chair the *CASN Audit Committee*
 - Three or four virtual meetings per year
- Term of office: 3 years (2020-2023)
- *Three-year term, renewable by election twice for a maximum of 3 consecutive terms.*

Responsibilities of the Directors (from CASN Bylaws):

- Govern the affairs of the Association and are responsible for the policy of the Association.
- Set the annual budget and make expenditures to conduct the business of the Association.
- Delegate and designate by resolution the right to employ and pay salaries to employees.
- Vote as a Board on matters to determine best course of action for issues with respect to policy and governance.
- Term of Office: 2 years (2020-2022).
- *Two-year term, renewable by election twice for a maximum of 3 consecutive terms.*