



Canadian Association  
of Schools of Nursing

Association canadienne des  
écoles de sciences infirmières

## *CASN Canadian Nurse Educator Interest Groups*

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### Mandate

The CASN Canadian Nurse Educator Interest Groups were created to help CASN achieve its strategic priority of promoting education and scholarship. The Interest Groups provide a forum for the national exchange of ideas and information, serve to build research and scholarship capacity as well as support quality promotion of a specific area of nursing education.

### Terms of Reference

Members will participate in national discussion, in order to:

- Strengthen the voice of nurse educators and build a specialty-/interest-focused based among nurse educators
- Participate in a forum for knowledge translation and idea exchange to raise awareness and call attention to practice issues, current trends, evolving challenges, successes, and key milestones, in the area of interest
- Share resources and tools pertaining to the specific area of interest
- Foster capacity among faculty in Canadian schools of nursing in the specialty/interest area, by participating in on-going relevant conversations, offering webinars, presentations and talks on topics of interest
- Explore potential collaborations, such as joint initiatives, research projects, and publications

### Membership

Each Interest Group will have a renewable one-year membership.

- The Interest Group must have a minimum of 10 members.
- The Chair will be elected from within by the group members, and serve for a two-year term, renewable once (for a total of 4 years).
- A Secretary will also be elected from within for a one-year term (renewable), to provide the service of record keeping (e.g. minute-taking) and to complete tasks as required by the group.

## Meetings & Activities

The Interest Groups will meet four times annually by teleconference.

Members may also select one or more key issues where concerted group action may be valuable, and undertake any of the following activities:

- Share information and practices in a key area within the group
- Create a newsletter (published once a year by CASN through online newsletter platform; highlighted in CASN's Newsletters) to heighten visibility, celebrate successes, and advance knowledge around key areas
- Plan a webinar (or series of webinars) to deepen understanding of critical issues and engage in national discussions on hot topics
- Prepare for a conference
- Collaborate on a joint project or publication

In order to advance these activities, interest group meetings may be organized as follows:

- **Meeting #1:** Knowledge exchange and resource sharing: identification and discussion of cross-cutting regional and national issues (*early fall*)
- **Meeting #2:** Newsletter development: report on key issues, hot topics, new/upcoming research, champion nurses in the field (*late fall*)
- **Meeting #3:** Webinar planning: identify topics of interest, possible presenters (*winter*)
- **Meeting #4:** Wrap up and directions for next year (*late winter/early spring*)

While meetings will be organized by CASN, Interest Group members will be responsible for advancing activities, running meetings as well as identifying agenda items and content.

Any publication, use of the CASN name (including reference to the name of any CASN interest group) by the Interest Group must be submitted to CASN for review and approval. Please send any queries or materials to: [jthomas@casn.ca](mailto:jthomas@casn.ca)

Publications must also include the following disclaimer:

***The views and opinions expressed by the members of the Nurse Educators Interest Groups (CASN) do not necessarily reflect the views of the CASN.
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**Adopted March 22, 2018**